



**Title:** Quidos Membership Pricing Terms & Conditions

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**Issued By:** Catherine Garrido **Date:** 07/10/2017

**Approved By:** Philip Salaman **Date:** 17/10/2017

**Revision History**

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1.8	06/02/2015	07/02/2015	
1.9	17/11/2015	17/11/2015	18/11/2016 04/04/2017
2.0	10/10/2017	10/10/2017	
2.1	17/10/2017	17/10/2017	16/01/2019

## **Quidos Membership Pricing Terms & Conditions**

### Terms and Conditions

1. All prices exclude VAT
2. All lodgement pricing excludes any associated Register fees at the prevailing rate which are billed separately.
3. Register Fees (England, Wales, Scotland and Northern Ireland) will be classed as disbursements and hence fall outside the scope of VAT.
4. The minimum membership contract term for all options is 12 months.
5. Gold and Silver package members must lodge with the iQ-Energy software.
6. Gold and Silver package members must pay for lodgements and membership fees by direct debit.
7. The minimum Gold package membership term is 6 months.
8. Any included lodgements with the Silver and Gold Package are to be used within the month; these cannot be transferred to following months. The invoicing month starts on the 1st of each month, and ends on the last day of each month.
9. Members may downgrade their membership package at any time by providing 3 complete months written notice, such period commencing at the end of the month when notice is received by Quidos.
10. After the initial 12 months, if members wish to cancel their Quidos membership, members must have provided written notice 3 months prior to leaving the scheme. The related membership fee must be paid for the 3 month notice period.
11. If the situation occurs that an assessor fails three consecutive QA audits, Quidos reserves the right to charge for targeted quality control measures. Only in the circumstance of targeted auditing, a minimum charge per QA audit will be £49 (ex vat) assessed on a case by case basis. Members will be advised of all charges in advance.
12. Free CPD hours are offered in e-learning format for Gold members.
13. Quidos reserves the right to adjust monthly fees at any time without notice.
14. Quidos reserves the right to amend, alter, remove or add to these terms and conditions without notice and any new versions take precedence over older versions.
15. Lodgement of sampled EPCs (for definition see MHCLG literature) are excluded from 'inclusive' lodgement quotas in both the gold and silver package options. Lodgement of all sampled EPCs are chargeable at £3.00 ex vat each.
16. For Gold packages, if more than 200 reports are lodged in a monthly period, Quidos reserve the right to charge each additional lodgement at £1.00 (ex VAT) per report.
17. If any invoice remains overdue 5 days after the invoice due date, then the membership account(s) will be switched to the "pay as you go" account, without notice.
18. If any invoice remains overdue by 10 days after the invoice due date, then access to Quidos software will be prevented, without notice.